

INTERNAL/EXTERNAL JOB POSTING (Job Posting #2018-27)



TITLE: Activation Coordination Assistant (Summer Student)
POSITION STATUS: Full Time – Temporary (Non-Union)
REPORTS TO: Activation Coordinator

POSITION SUMMARY:

The Bob Rumball Canadian Centre of Excellence for the Deaf (BRCCED) is a multi-purpose, multi-program facility that functions as a community centre for the Deaf and as a non-profit charitable provider of services for the Deaf. The organization exists to provide care and opportunities in a communication-rich environment that enhances the quality of life of those we serve.

Under the direction of the Activation Coordinator, the Assistant will support the planning and leading of recreation and leisure activities and services in order to promote the well-being of each senior client in the Seniors' Assisted Living Program. .

PRIMARY DUTIES

Assist the Activation Coordinator in:

- Planning and implementing a monthly community Congregate Dining Event, varying the theme/activity/food/visual and educational components each month, in connection to the theme
 - Leading a minimum of 3 varied fitness activities per week (curling, beach ball etc.)
 - Leading seniors in a daily craft activity, with new project themes each week (often connected to the congregate dining theme of the month)
 - Offering a secondary activity option for those not interested in the main activity (access to the Wii, board games etc. in the Seniors' Lounge)
 - Setting-up and cleaning-up of daily morning coffee and tea for seniors (Seniors' kitchen)
 - Planning and leading monthly birthday party for seniors
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QUALIFICATIONS

- Currently enrolled in Post-secondary education in a related field
 - Experience working with Deaf Seniors would be an asset;
 - knowledge and experience working with the Deaf community would be an asset;
 - excellent communication and interpersonal skills
 - Knowledge of American Sign Language/two hand manual would be an asset or willingness to learn
 - French language/LSQ an asset
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Interested candidates please email resume to: Human Resources at careers@bobrumball.org or fax to (416)-449-8881

Please contact the above if you need accommodation at any stage of the application process.

PLEASE QUOTE JOB POSTING NUMBER YOU ARE APPLYING FOR.

We thank all applicants in advance, however, only candidates selected for an interview will be contacted.

Posting Date: May 9, 2018

Closing Date: May 22, 2018

Start Date: June 4, 2018