

## INTERNAL/EXTERNAL JOB POSTING (Job Posting # 2018-11)



**TITLE:** Community Support Worker (Relief)  
**POSITION STATUS:** Part Time – Relief  
**REPORTS TO:** Program Manager

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### **POSITION SUMMARY:**

The Bob Rumball Canadian Centre of Excellence for the Deaf (BRCCED) is a provincial leader in the Deaf community. Our Programs support Deaf, Hard of Hearing, and Deafblind adults some of whom have complex behavioural, developmental and/or mental health diagnoses. This position is responsible for the daily activities of the Supportive Independent Living (SIL) Program, and will work with the Program Manager and the Toronto team to ensure the highest quality of care and services for everyone we serve.

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### **PRIMARY DUTIES**

- Ensure that activities and daily support approaches are in accordance with agency mission, vision, values, strategic direction and policies with a goal of ensuring the highest quality of care
- Ensure person-centered quality service, and achievement of program and individual service goals
- Supervise and Administer medications consistent with Organization's policies & procedures
- Consistently comply with clinical and program plans including daily activity schedule
- Life skills training (hygiene, food shopping, budgeting, transportation, social integration, etc.)
- Behaviour management / One-on-One counselling
- Plan client activities, and training opportunities
- Write and understand daily logs, reports, PDP's, etc.
- Liaison with family members, connected agencies, and other professionals
- Handling of petty cash
- Match communication levels of clients
- Work successfully in a team-centred environment PLUS work independently in the community in a self-directed manner
- Promote an evidence-based, best practice approach to care
- Advocate on behalf of individuals and their specific needs/goals
- Work collaboratively with team and individual's service team; dedicating one-self to excellent service
- Utilize community resources & liaise with community members

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### **QUALIFICATIONS**

- Post-Secondary Degree/Diploma in Human Services related field or three (3) years' experience working in a residential setting with individuals with developmental disabilities, mental health needs and/or dual diagnosis that includes autism, down syndrome, schizophrenia, obsessive compulsive disorders and complex behaviours
- Safe Management / CPR-First Aid / Pharmacology Courses an asset
- Able to work with minimal supervision
- Demonstrated knowledge of Ontario Review Board orders
- Knowledge and experience working within the deaf community and fluency in ASL
- Demonstrated leadership, creative problem solving abilities; good judgement and critical thinking, with the ability to take charge in a group setting.
- Excellent communication, literacy and interpersonal skills
- Innovation, initiative and integrity
- Demonstrated experience in computer literacy (e.g. Word, Excel, Outlook)
- Valid Ontario Full G Driver's License with clean driving record and must be willing to drive company vehicle
- French language/LSQ an asset

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Interested candidates please email resume to: Human Resources at [careers@bobrumball.org](mailto:careers@bobrumball.org) or fax to 416-449-8881

**Please contact the above if you need accommodation at any stage of the application process.**

**PLEASE QUOTE JOB POSTING NUMBER YOU ARE APPLYING FOR.**

**We thank all applicants in advance, however, only candidates selected for an interview will be contacted.**

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**Posting Date:** February 26, 2018

**Closing Date:** March 12, 2018

**Start Date:** Immediate