

## INTERNAL/EXTERNAL JOB POSTING (Job Posting #2018- 05)



**TITLE:** Life Skills Counsellor  
**POSITION STATUS:** Full Time – Permanent (Non-Union)  
**REPORTS TO:** Program Manager

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### **POSITION SUMMARY:**

The Bob Rumball Canadian Centre of Excellence for the Deaf (BRCCED) is a provincial leader in the Deaf community. Our Day Programs support Deaf, Hard of Hearing, and Deafblind adults some of whom have complex behavioural, developmental and/or mental health diagnoses.

The Life Skills Counsellor provide the individuals in care with opportunities to increase their level of independence in skill area such as communication, daily living, social, and community awareness based on each individual's Life Plan.

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### **PRIMARY DUTIES**

- Assist in identifying needs for all individuals in the program
- Be familiar with all individuals programs developed from the Individual Support Plan and assist as necessary
- Plan and organize indoor and outdoor recreation activities for all individuals on a weekly basis
- Ensure all individuals are safely transported to appointments, community outings, outside programs, transportation stations and family homes
- Ensure a high level of quality care is maintained at all times
- Follow Policies and Procedures for the agency and Ministry of Community and Social Services as they apply to our individuals and standard of care.
- Use the least intrusive procedures necessary to maintain a stable environment
- Maintain a respectful attitude towards individuals at all times
- Utilize community resources & liaise with community members
- Advocate on behalf of individuals and their specific needs/goals
- Keep your team up to date on program activities at all times
- Teach, coach, mentor – life skills, daily activity schedules and community involvement
- Provide leadership to part-time staff

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### **QUALIFICATIONS**

- Degree in Human Services related field or three (3) years' experience working with individuals with developmental disabilities, mental health needs and/or dual diagnosis that includes autism, down syndrome, schizophrenia, obsessive compulsive disorders and complex behaviours
- Knowledge and experience working within the Deaf community and fluency in ASL
- Pharmacology Administration Course and experience, not limited to insulin, oxygen machine
- Experience working with community resources
- Knowledge and experience with behavior supports and working with a network of professionals
- Demonstrated skills with decision-making in crisis situation and the ability to effectively manage stress
- Proven ability to work well in a team, as well as independently
- Demonstrated leadership, creative problem solving abilities; good judgement and critical thinker
- Excellent communication, literacy and interpersonal skills
- Demonstrated experience in computer literacy (e.g. Word, Excel, Outlook)
- Valid Ontario Full G Driver's License and clean driving record
- Current SMG, CPR/First Aid, Med Admin., WHMIS and Fire Safety certification
- French language/LSQ an asset

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Interested candidates please email resume to: Human Resources at [careers@bobrumball.org](mailto:careers@bobrumball.org) or fax to 905-878-4934

**Please contact the above if you need accommodation at any stage of the application process.**

**PLEASE QUOTE JOB POSTING NUMBER YOU ARE APPLYING FOR.**

**We thank all applicants in advance, however, only candidates selected for an interview will be contacted.**

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**Posting Date:** February 1, 2018

**Closing Date:** February 14, 2018

**Start Date:** Immediate